



Leasing      Rental      Sales

**TLC: Trailer Logistics Company Maintenance Policies**

**STANDARD MAINTENANCE POLICY**

**The customer will be responsible for:**

- **Tires**
  - Maintain tire pressure of 100 PSI on radials
  - Repairing of all flat tires
  - Repair/Replacement of all run flat tires
  - Replace blown tires, return casing for possible credit
  - Replace tires damaged by driver or roads
- **Lights**
  - Replace burnt out bulbs
  - Replace broken light assembly
  - Replace missing/lost lenses and reflectors
- **Brakes**
  - Adjust brakes when needed
  - Repair damage to air system
  - Notify company at 3/8" for scheduling of brake replacement
    - Company will replace brakes at 2/8"
- **Miscellaneous**
  - Daily safety inspections include:
    - Sustaining proper levels of oil/grease on axles
    - Repair and inflation of tires
    - Ensuring proper brake operation
    - Confirming operable lighting

**Responsibilities of TLC:**

- **Tires**
  - Replace normal worn tires at company yard/approved vendor
    - Tires will be replaced at 2/32" tread depth
  - Replacement of failed tires covered by manufacturer warranty
- **Lights**
  - Repair shorts in defective wiring
- **Brakes**

- Replace normal worn brake pads
- Repair both air chambers and brake valves
- **Miscellaneous**
  - Perform scheduled protective maintenance at yard or approved shop
  - Repair/replace variables not associated with damage by the customer
- **Licensing**
  - Provide Illinois or Maine base plate licensing
- **Trailers**
  - Maintain FHWA inspected equipment at lease inception

### **NORMAL WEAR & TEAR STANDARDS**

- Minor dents and scratches will be accepted on sides, roof, and rails as long as:
  - Trailer is structurally sound
  - Trailer is water tight
- Minor scrapes and gouges in the floor are acceptable as long as:
  - Scrapes/gouges do not go completely through the floor
- Minor interior plywood scrapes and cuts will be accepted as long as:
  - Cuts and scrapes are not next to a post
  - Any gouges or holes larger than 4" are lessee's expense
- Doors may have slight distortion, deterioration of the door gaskets, scratched or scraped
  - Aluminum skin cannot be punctured
- If doors are dented such that the interior door blank is exposed, broken or not water tight, repairs will be needed
  - These repairs typically include straightening, sectioning, or replacement
- Minor dents to the cross members are acceptable if:
  - The cross member is not cut, torn, or separated from the side clip
  - Bent downward more than 3/8"
    - Separated from the floor of the frame or at an angle that may snag a tire
- Replacement of light bulbs, missing lenses
  - Light body must show no trace of damage to be considered normal wear
- Dents and scratches are to be acceptable in the ICC Bumper if:
  - The weld securing has not been damaged
  - It has not been pushed in by more than 20 degrees
  - The step is not twisted/bent to the point of causing a safety hazard when entering the trailer
- Tires must be returned with 85 PSI on bias and 100 PSI on radials
  - Tires needing replacement due to normal wear are the responsibility of TLC (unless "Net Maintenance")

- Tires damaged due to driver incompetence are the responsibility of the lessee
- The relining of brakes is normal wear
- Air system repairs where components show no sign of damage is to be considered normal wear
- Damage (accident or otherwise) that does effect the structural integrity of the design, dimensions, water tightness, or certification requirements of the trailer that may put the safety of personnel, cargo, and associated equipment/facilities
  - Damage not considered normal wear will occur form the mishandling of the trailer, improper storage, improper use in loading or transporting, improper storage of cargo, etc.

### **NET MAINTENANCE POLICY**

#### **The customer will be responsible for:**

- **Tires**
  - Replace normally worn tires
  - Maintain air pressure of 85 PSI on bias, and 100 PSI on radials monthly
  - Repair flats
  - Replace flat run tires
  - Replace tires damaged by roads or driver mistakes
    - Driver mistakes include curbed tires and cuts
- **Lights**
  - Replace burnt out bulbs
  - Replace broken light assembly
  - Replace lost lenses and reflectors
  - Repair shorts in defective wiring
- **Brakes**
  - Replace normally worn brake pads
  - Repair air chambers and brake valves
  - Adjust brakes as needed
  - Repair damage to air system
- **Miscellaneous**
  - Daily safety inspection include the following:
    - Maintaining proper oil or grease levels on axles
    - Proper repair and inflation of tires
    - Proper brake operation
    - Operable lighting

#### **Responsibilities of TLC:**

- **Licensing**
  - Provide base plate licensing
- **Trailers**
  - Well maintained FHWA inspected equipment at least inception